SL Project Based Learning

***Developing Skills & Knowledge for 21st Century Learning and Professions***

Team Contract

**Foreword**

This contract sets out the rules and working conditions for the team undertaking the project. All members of the team are equally responsible for upholding the terms of this contract.

**Team Members**

The team consists of the following members:

1.

2.

3.

4.

**Contract Dates**

This contract is valid from ................................... until ..............................................

**Article I: Attendance**

**a**. Attendance in the first lesson every Thursday morning is compulsory. In this lesson:

* groups will receive briefings and updates from their teacher on the project
* be able to ask questions or seek clarification on issues related to the project
* review the achievement of the previous week’s plan (WP)
* agree and write a plan for the coming week (WP)

**b**. Team members who are absent, for any reason, are responsible for contacting their colleagues to be updated on the project process.

**c**. Team members who are absent, for any reason, are responsible for contacting their colleagues to inform them of their progress on the previous week’s plan and to agree the coming week’s plan.

**d**. Team members agree that work to meet weekly plans or Phase deadlines must be completed outside of class time, if they cannot be completed during class on Thursday.

**Article II: Project Work and Deadlines**

**a.** Team members must agree on a digital site for the storage and presentation of their project work. The information must be available to teachers and team members whenever they have internet access.

**b.** Team members agree to upload work to meet Phase deadlines to the chosen digital site by the stated deadline.

**Article III: Work Policy**

 **a.** Team members agree to work to the best of their ability to ensure work is of a high standard and completed punctually.

**b.** If a team member commits plagiarism, he or she is solely responsible and will incur the punishment on his or her own.

**Article IV: Work Ethics**

**a.** Team members agree to work together with respect and professionalism.

 **b.** If a team member does not complete work he or she was assigned or agreed to, the consequences will be reflected in their Contribution to the Team grade (CTT). The other team members grading will not be affected.

**Additional Articles decided by the group.**

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*

Signatures:

Date:

*\* Each team member must keep a copy of this contract signed by their team mates. A copy of the contract, signed by all team members must be given to the teacher.*